

**RM of Paddockwood No 520**  
**Meeting Minutes**  
**Regular Meeting of Council January 18, 2023 - 09:00 AM**

|  |
| --- |
| Regular Meeting of Council of the Rural Municipality of Paddockwood No.520 held on Wednesday, January 18, 2023 at 40-1 St. North in the Council Chambers at Paddockwood, Saskatchewan. |

|  |  |
| --- | --- |
| **1** | **Call Meeting to Order**  Reeve Lance Fehr called the meeting to order at 9:00 am  Present: Reeve Lance Fehr, Councilor Division 1 Garry Sumlic, Councilor Division 2 Don Zacharias, Councilor Division 3 Lionel Lavoie, Councilor Division 4 Brand Valkenburg, Councillor Division 5 Leslie Blacklock, Councilor Division 6 Elwin Brons, Administrator Naomi Hrischuk |
| **2** | **Agenda** |
| **2.1** | **Additions** |
| **2.2** | **Adoption of Agenda** 2023-0001 Elwin Brons  That we adopt the agenda as presented.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias |  |  |  | ✓ |   **CARRIED** |
| **3** | **Minutes** |
| **3.1** | **Minutes December 21, 2022 Regular Meeting** 2023-0002 Leslie Blacklock  That we adopt the minutes of the December 21, 2022 regular meeting minutes as presented.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias |  |  |  | ✓ |   **CARRIED** |
| **4** | **Business Arising From Minutes** |
| **5** | **Delegations** |
|  | 11:00 am Patricia Couture RN, BSN, MSN, Director of Primary Care NE rural Parkland Integrated Health Center -Shellbrook Saskatchewan Saskatchewan Health Authority joined the meeting, Tyness Meadows Health Service Manager NE3 Birch Hills and Candle Lake Brandi Oliver Administrative Assistant NE34 |
| **5.1** | **11:00 am Patricia Couture RN, BSN, MSN, Director of Primary Care NE rural Parkland Integrated Health Center -Shellbrook Saskatchewan Saskatchewan Health Authority**  12:01 pm meeting adjourned for lunch, SK Health Authority representatives left the meeting. |
| **6** | **Financial Reports** |
| **6.1** | **Statement of Financial Activities December 31, 2022** 2023-0003 Lionel Lavoie  That the Statement of Financial Activities for the period ending December 31, 2022, be accepted as presented.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias |  |  |  | ✓ |   **CARRIED** |
| **6.2** | **Bank Statement/Reconciliation** 2023-0004 Brand Valkenburg  That the December 2022 bank statement and bank reconciliation be accepted as presented.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias |  |  |  | ✓ |   **CARRIED** |
| **7** | **Accounts** |
| **7.1** | **List of Accounts for Approval** 2023-0005 Leslie Blacklock  That the List of Accounts for Approval including cheques 8740 to 8785 and manual payments of 2022-285 to 2022-291 and 2023-001 to 2023-014 totaling $188,714.58 payroll deposits of $23,430.92 and CAT 2020 grader loan #35 of $10,042.00; Western Star loan #34 of $1,754.00; Gravel Crushing loan #33 of $2,894.92 and Gravel Crushing 2nd loan #2 of $14,248.42 be accepted for payment.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias |  |  |  | ✓ |   **CARRIED**  9:14 am Don Zacharias joined the meeting |
| **7.2** | **Councillor Remuneration** 2023-0006 Garry Sumlic  That we approve the following remuneration as listed:   |  |  |  | | --- | --- | --- | | **Division One – Garry Sumlic** | | | | JANUARY meetings | $450.00 |  | | JANUARY reimbursement/mileage | $150.00 | **$600.00** | |  |  | **$600.00** |      |  |  |  | | --- | --- | --- | | **Division Two – Donald Zacharias** | | | | JANUARY meetings | $450.00 |  | | JANUARY reimbursement/mileage | $150.00 | **$600.00** | |  |  | **$600.00** |      |  |  |  | | --- | --- | --- | | **Division Three – Lionel Lavoie** | | | | JANUARY meetings | $450.00 |  | | JANUARY reimbursement/mileage | $150.00 | **$600.00** | | JANUARY CPP |  | **(9.42)** | |  |  | **$590.58** |      |  |  |  | | --- | --- | --- | | **Division Four - Brand Valkenburg** | | | | JANUARY meetings | $450.00 |  | | JANUARY reimbursement/mileage | $150.00 | **$600.00** | |  |  | **$600.00** |      |  |  |  | | --- | --- | --- | | **Division Five - Leslie Blacklock** | | | | JANUARY meetings | $450.00 |  | | JANUARY reimbursement/mileage | $150.00 | **$600.00** | | JANUARY CPP |  | **(9.42)** | |  |  | **$590.58** |      |  |  |  | | --- | --- | --- | | **Division Six - Elwin Brons** | | | | JANUARY meetings | $450.00 |  | | JANUARY reimbursement/mileage | $150.00 | **$600.00** | |  |  | **$600.00** |      |  |  |  | | --- | --- | --- | | **Reeve – Lance Fehr** | | | | JANUARY meetings | $585.00 |  | | JANUARY reimbursement/mileage | $150.00 | **$735.00** | | **Health amp; Dental repayment** |  | **(153.44)** | |  |  | **$581.56** |  |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias | ✓ |  |  |  |   **CARRIED** |
| **8** | **Administration Report** |
| **8.1** | **Naomi Hrischuk – Administrator** |
| **8.1.1** | **Politically Exposed Person** |
| **9** | **Planning and Development** |
| **9.1** | **Appeal** |
| **9.2** | **Demolition/Moving Permits** |
| **9.3** | **Building Permits** |
| **9.3.1** | **request re: all weather road**  **TABLED** |
| **9.4** | **Building Permits Extensions** |
| **9.5** | **Sub. Application Updates** |
| **9.5.1** | **Discussion regarding tax holiday for Aspen Ridge expansion** 2023-0007 Leslie Blacklock  That we allow a five year tax holidays on future high density subdivisions.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock |  | ✓ |  |  | | Elwin Brons |  | ✓ |  |  | | Lance Fehr |  | ✓ |  |  | | Lionel Lavoie |  | ✓ |  |  | | Garry Sumlic |  | ✓ |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias |  | ✓ |  |  |   **DEFEATED** |
| **9.5.2** | **Update on meeting with Resort Village of Candle Lake regarding development fees** |
| **9.6** | **Approach Applications** |
| **9.7** | **New Subdivision Applications** |
| **9.8** | **Consolidation** |
| **9.9** | **Sub. Comments - Zoning Bylaw Discussion** |
| **9.10** | **Service Agreements** |
| **10** | **Committee Reports** |
| **10.1** | **School Building** |
| **10.1.1** | **School Building Vote**  **CARRIED** |
| **10.1.2** | **Council Chamber Tables** 2023-0008 Leslie Blacklock  That we give permission for the purchase of new tables for Council Chambers for a maximum of $7810.00.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias | ✓ |  |  |  |   **CARRIED** |
|  | reconvene 1:00pm Glen and Jason joined the meeting |
| **10.2** | **Roads/Equipment Committee**  1:21pm Glen and Jason left the meeting |
| **10.2.1** | **Gravel Crushing Tender Opening** 2023-0009 Lionel Lavoie  That we refer the gravel crushing tender packages to the roads committee for full review and reccomendation.  **CARRIED** |
| **10.3** | **Labour, Policy and OH&S** |
|  | 10:38 in camera for HR discussion. |
| **10.3.1** | **In camera - to discuss Labour issues**  10:54 out of camera |
| **10.4** | **Finance Committee** |
| **10.5** | **Wapiti Regional Library** |
| **10.6** | **NCLPDC** |
| **10.7** | **CPL Recreation** |
| **10.8** | **Diamond Meeting** |
| **11** | **Appointments** |
| **11.1** | **Appointments** 2023-0010 Elwin Brons  ADD Board – Lionel Lavoie Emergency Measures – Dave Davies, Don Zacharias, Adrienne Lavoie, Naomi Hrischuk Finance Committee – Lance Fehr, Garry Sumlic, Brand Valkenburg, Elwin Brons Fire Committee:  Lance Fehr Great Blue Heron Park – Lance Fehr  Labour Committee  - Lance Fehr, Leslie Blacklock, Lionel Lavoie, Elwin Brons  Occupational Health and Safety Committee: Elwin Brons, Foreman, and Staff Paddockwood Rec Board – Garry Sumlic Roads Committee – Council of the whole, Assitant Foreman, Foreman, CAO Shore Gold - Garry Sumlic Wapiti Library – Leslie Blacklock Assessor – Naomi Hrischuk      Appraiser – Saskatchewan Assessment Management Agency Auditor – Grant Thornton LLP  Banking Service Provider – Affinity Credit Union - Christopher Lake Branch Building Official – BuildTech : Ryan Shepherd, Chris Gates, Karly Heatcoat, Ben McLeod, Jerry Wintonyk, Raymond Hemeney, Dale Wagner, Dwayne Williams, Dan Knutson, Terry Rolleston, Lloyd Fitzpatrick Deputy Reeve – Leslie Blacklock Fire Chief – Chris McShannock Pest Control Officer – Lloyd Slonski, Chelsea Neuberger, Katey Makohoniuk, Lynn Roszell, Joanne Kwasnicki, Betty Johnson, Colleen Fennig Pound Keeper – Mike Zechowski Signing Authority – Lance Fehr, Brand Valkenburg Weed Inspector – Jim Zemluk North Central Lakelands Planning District – Lance Fehr, Leslie Blacklock North Central Transportation and Planning Committee – Garry Sumlic CPL Recreation – Don Zacharias Board of Revision – Western Municipal  Development Appeals Board – Western Municipal School Building Committee: Lionel Lavoie, Naomi Hrischuk Economic Development: Lance Fehr, Leslie Blacklock, , Naomi Hrischuk, Brand Valkenburg, Elwin Brons         Strategic Planning and Development Committee: Lance Fehr, Leslie Blacklock, Don Zacharias       Forestry -  Elwin Brons Policy Committee - Don Zacharias, Naomi Hrischuk, Elwin Brons Waste Management - Brand Valkenburg   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias | ✓ |  |  |  |   **CARRIED** |
| **12** | **Taxation** |
| **13** | **New Business - Action/Motion Items** |
| **13.1** | **Records of Retention** 2023-0011 Don Zacharias  That we destroy the attached list of documents in accordance with Bylaw 11/2013 Records of Retention Bylaw.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias | ✓ |  |  |  |   **CARRIED** |
| **13.2** | **Fuel for Landfill Operator** 2023-0012 Garry Sumlic  That we pay the landfill attendant an additional $35.00 per day to cover the expense of  fuel during the winter months November 1 to March 31.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias | ✓ |  |  |  |   **CARRIED** |
| **13.3** | **Municipal Revenue Sharing Grant Declaration of Eligibility** 2023-0013 Leslie Blacklock  The Council of the RM of Paddockwood confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:: • Submission of the 2021 Audited Financial Statement to the Ministry of Government Relations; • In Good Standing with respect to the reporting and remittance of Education Property Taxes; • Adoption of a Council Procedures Bylaw; • Adoption of an Employee Code of Conduct; and • All members of council have filed and annually updated their Public Disclosure Statements, as required; and That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias | ✓ |  |  |  |   **CARRIED** |
| **13.4** | **Ratepayer request to purchase RM property** 2023-0014 Lionel Lavoie  That we sell the property PT NW 18 53 23 W2 4.4 acres.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock |  | ✓ |  |  | | Elwin Brons |  | ✓ |  |  | | Lance Fehr |  | ✓ |  |  | | Lionel Lavoie |  | ✓ |  |  | | Garry Sumlic |  | ✓ |  |  | | Brand Valkenburg |  | ✓ |  |  | | Don Zacharias |  | ✓ |  |  |   **DEFEATED** |
| **13.5** | **Fire Department Contract** 2023-0015 Brand Valkenburg  That we sign the 2023 agreement with the Lakeland and District Cooperative Volunteer Fire Department for fire protection.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias | ✓ |  |  |  |   **CARRIED** |
| **14** | **Bylaws** |
| **15** | **Correspondence** 2023-0016 Leslie Blacklock  That we file and respond to the attached list of correspondence as required: Plant Health Officer Newsletter, Ray Orb request for support, Bill Huber request for support, SAMA Annual Meeting, SRSD Board Meeting Highlights, Potential Merger of Cumberland and Parkland Colleges, Prince Albert Community Policing report.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias | ✓ |  |  |  |   **CARRIED** |
| **15.1** | **Plant Health Officer Newsletter** |
| **15.2** | **Ray Orb support president request for support in upcoming SARM elections** |
| **15.3** | **Bill Huber vice president request for support in SARM elections** |
| **15.4** | **SAMA Annual Meeting** |
| **15.5** | **SRSD Board Meeting Highlights** |
| **15.6** | **Potential Merger of Cumberland College and Parkland College** |
| **15.7** | **Club root map 2022** |
| **15.8** | **Prince Albert Community Policing Report** |
| **16** | **Other Business** |
| **17** | **Councillor Concerns** |
| **18** | **Next Meeting Date** 2023-0017 Lance Fehr  That the next meeting date be set for Wednesday, February 15, 2023 at 9:00 am in Council Chambers at the RM of Paddockwood Offices.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias | ✓ |  |  |  |   **CARRIED** |
| **19** | **Adjournment** 2023-0018 Lance Fehr  That the meeting be adjourned.   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Name | For | Against | Abstained | Absent | | Leslie Blacklock | ✓ |  |  |  | | Elwin Brons | ✓ |  |  |  | | Lance Fehr | ✓ |  |  |  | | Lionel Lavoie | ✓ |  |  |  | | Garry Sumlic | ✓ |  |  |  | | Brand Valkenburg | ✓ |  |  |  | | Don Zacharias | ✓ |  |  |  |   **CARRIED**  Meeting adjourned 2:30 pm |

|  |
| --- |
|  |